St. Peter’s Lutheran Church

1933 Hanover Avenue, Allentown PA 18109

Office: (610)432-8762

Email: [churchoffice@stpetersallentown.com](mailto:churchoffice@stpetersallentown.com)

**Rental Agreement for Room Rentals**

The Room Rental Policies & Procedure / Fee schedule effective September 1, 2024 is attached and is part of this rental agreement. Rooms rented (please indicate below with responsible party initials).

\_\_\_New Fellowship Hall \_\_\_ Old Fellowship Hall \_\_\_Gym \_\_\_Classroom \_\_\_Sanctuary

\_\_\_Minimal Kitchen Use \_\_\_Sound System \_\_\_Screen

**This agreement is executed (date) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, between St. Peter’s Lutheran Church, 1933 Hanover Avenue, Allentown PA 18109 (Renter) and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Rentee).**

The parties hereto, each intending to be legally and bound hereby, and for the further consideration as herein set forth, do covenant and agree as follows:

1. **Renter** will allow the use of the area(s) selected above.
2. The **Rentee** shall use the above-named premises for (event type) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to be held on (date(s)) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, from (start/end time) \_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_.
3. **Rentee** agrees to use the premises only for the purpose identified in above item 2.
4. **Rentee** agrees the above identified premises are suitable for their needs and that no changes will be made to the structure, and that the premises upon conclusion of this agreement, shall be returned to the condition the premises were prior to the occupancy of **Rentee**.
5. **Rentor** reserves the right to retain the security deposit should **Rentee** fail to return premises to its original condition.
6. **Rentee** agrees that it will not violate federal, state or local ordinances or regulations with respect to the use of the premises.
7. **Rentee** shall commit no damage and shall exhibit caution with the premises and render all repairs necessitated by **Rentee’s** misuse of said premises.
8. **Rentee** agrees that is shall peaceably and quietly possess the premises and shall not create any nuisance or undue noise that adversely affects other tenants or neighbors.
9. Neither party has made any representations or promises except as contained in this document.
10. Both parties concur that this rental agreement shall not be changed, modified or altered unless done so in writing executed by both parties.
11. **The use of alcoholic beverages on this premises, on parking lot(s) and on surrounding streets is strictly prohibited.**
12. **Smoking is permitted in the outdoor designated smoking area, it is strictly prohibited in the building.**
13. **Rentee** understands that unplanned church use of the space may result in the cancellation or rescheduling of your event.

**Verification and Hold Harmless/Indemnification:**

I/We do hereby verify on behalf of the applicant organization that the above information is true and correct and that all regulations concerning the use of the facilities will be abided with. If the application is approved, I/We do further acknowledge on behalf of the applicant organization express understanding that the applicant will be solely responsible for any and all damages or personal injuries or property damage incurred by any person as a result of the applicant organization’s use of church property and that the applicant organization will indemnify and hold harmless the church, its directors, members, employees, agents and representatives, from and against any and all loss, damage, claims, demands, suits at law or equity, judgements, liability or expenses, including attorney’s fees for property damages, personal injury, including death, to any person whosoever, and for damage to the property of the church arising out of any accident occurrence, however caused, as a result of the activities of the applicant organization and its use of church property.

**Renter:** St. Peter’s Lutheran Church **Rentee**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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(Signature and initials) (Signature and initials)

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(Title) (Print Name)

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(Date) (Date)